



Tracy Ortiz is a graduate of Indiana State University (ISU). She majored in Political Science with a focus on international relations and minored in History with a focus on Eastern Europe. Tracy dedicated her undergraduate career to nonprofit and public service work, and took the opportunity to join various foundations and teams as a dedicated member of public outreach and involvement programs.

Tracy thrives in spaces where she is given the opportunity to collaborate with others. Her strong work ethic, natural leadership skills, and innate ability to problem solve shines most when she is challenged. Tracy understands that communication, listening, and understanding is key to developing relationships. She considers herself a lifelong learner and takes every opportunity to ask questions, take notes, and read on topics that are new to her. She is always excited to engage with others and learn from them.

Her strengths come from her ability and desire to connect with others. She is passionate about people, community, and service. Tracy has experience working on projects of various levels and sizes that benefit and improve local communities.

PROJECT EXPERIENCE

Rathdrum City Hall | Rathdrum, ID (Current) The City of Rathdrum has contracted with Architects West and J-U-B Engineers to develop a City Hall Campus master plan to provide a base for the development of the community. Tracy works with the J-U-B team to provide support during strategy development, facilitation of steering committee meetings, stakeholder interviews, designing and distribution of public educational materials, community events, and public open house facilitation.

Coeur Terre Master Planned Community | Kootenai County, ID (Current) The Coeur Terre Master planned community project will develop nearly 1,000 acres of unincorporated land in Kootenai County, through anticipated annexation into neighboring cities and a series of in-depth infrastructure studies. Tracy supports the public point of contact and provides supports the ongoing public involvement and community education services for this project. She assists in the facilitation of focus group listening sessions through note taking and creating summary reports. Tracy will continuously provide support to the lead as the project moves forward.

Ramsey Road Sewer and Transportation Improvements Open House | Hayden, ID (2023) The City of Hayden contracted with J-U-B Engineers to develop Ramsey Road sewer and transportation improvements. The project team brought on The Langdon Group to facilitate an open house. Tracy worked with the project team and TLG PM to invitation, project fliers, informational display boards, and social media posts. After the execution of the open house Tracy created a summary of the open house that would be shared with the project team and city council.

Community Park | Lewiston, ID (Current) The City of Lewiston Parks and Recreation Department contracted with J-U-B Engineers to develop a recreation master plan to provide a basis for the future development of Community Park and recreation planning decisions. The master plan will be used to assist in the further development of the parks and open space system within the city and general distribution of park amenities. Tracy provides support to the lead who organizes and leads the public engagement strategy for this project, including supporting the facilitation of steering committee meetings, stakeholder interviews, designing, and distributing public educational materials, public open house facilitation and survey and data collection through an interactive online story map.

Education

B.S Political Science,
Focus on International Relations
Minor in History
Indiana State University | 2020

Work History

The City of Moscow
Capital Improvement Admin
Moscow, ID | 2021-2022

Cabello Associates
Community Outreach
Consultant | Elkhart, IN | 2020-
2021

Lippert Components
Engineering Administrative
Intern |
Elkhart, IN | 2017-2020



Kootenai Forest Stakeholder Coalition | Libby, MT (Current) Tracy supports the facilitation of the Kootenai Forest Stakeholder Coalition's quarterly Board meetings, monthly Executive Committee meetings. The Kootenai Forest Stakeholder Coalition consists of voting members from a variety of stakeholder groups who offer consensus recommendations to the Kootenai National Forest on a variety of forest health projects.

PL566 Watershed Projects | Multiple Projects (Current) J-U-B Engineers provides watershed improvement engineering services including environmental assessment and public involvement for various locations throughout Idaho. Tracy coordinates with the project manager and public involvement lead to provide project support through coordination, facilitation, and recordation of biweekly meetings with agency officials and the NRCS.